

## PRE-SEASON ORGANIZATIONAL CHART

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## PRE-SEASON ORGANIZATIONAL CHART

### 1. PRE-SEASON SCHEDULING

#### A. Schedule Pre-Season Coaches Meetings:

	DATE	DAY	TIME	TOPIC
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

#### B. Create Frosh, JV, & V Team Schedule – Including Bus Departure Times

	Date Created	Date Handed Out
1.		

#### C. Create & Make Copies of Try-Out Dates, Times, Instructions, & Equipment Needs

	DATES	TIMES	FACILITY	INSTRUCTIONS	EQUIP	INFO TO PLAYERS
1.						

#### D. Schedule Preseason Scrimmages:

	TEAMS	DAY & DATE	TIME	SITE	VS.	REFS HIRED	BUS TIME	Facility RSVP
1.								
2.								
3.								
4.								
5.								

#### E. Schedule & Complete Coaching Certification Courses:

	NAME	CPR	F.O.C.	FIRST AID	S.C.A.	Conc	SIM Heart	BCI	PAV
1.									
2.									
3.									
4.									

PRE-SEASON ORGANIZATIONAL CHART

**F. Schedule September, October, & November 4-Person Workouts, Open Gyms, & Weights/Conditioning Sessions.**

1.	Communicate with AD	Date:	Date:	Date:
2.				

**G. Schedule In-Season Practice Times with AD, GBB, & Wrestling Coaches**

Day	Date	Time	Location	Copies to Staff

**H. Team Shoes Sales Date Established:**

	DATE	TIME	LOCATION	VENDOR
1.				
2.				

**I. Schedule & Organize Parent Information Night Meeting (P.I.N.) with Athletic Director**

	Date & Time to Meet with AD	Create Info Packet	PIN Date	PIN Time	PIN Location	PIN Packet Copies Created
1.						

**J. Schedule & Organize VARSITY Event Staff – Home Games**

SCOREBOOK	SCOREBOARD	PA
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:

## PRE-SEASON ORGANIZATIONAL CHART

### K. Schedule & Organize Junior Varsity Event Staff – Home Games

SCOREBOOK	SCOREBOARD	PA
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:

### L. Schedule & Organize Freshman Event Staff – Home Games

SCOREBOOK	SCOREBOARD	PA
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:
Name: Date:	Name: Date:	Name: Date:

## PRE-SEASON ORGANIZATIONAL CHART

### 2. PRE-SEASON INVENTORY

#### A. Organize Equipment Room & Inventory Equipment:

##### I. PRACTICE TOPS

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # OF PRACTICE TOPS:
12.	NEED TO ORDER: <ul style="list-style-type: none"><li>● Total Smalls &amp; #'s:</li><li>● Total Mediums &amp; #'s:</li><li>● Total Large &amp; #'s:</li><li>● Total XL &amp; #'s:</li><li>● Total XXL &amp; #'s:</li><li>● Total Amount Ordered:</li></ul>

##### II. PRACTICE SHORTS

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # OF PRACTICE SHORTS:
12.	NEED TO ORDER: <ul style="list-style-type: none"><li>● Total Smalls &amp; #'s:</li><li>● Total Mediums &amp; #'s:</li><li>● Total Large &amp; #'s:</li><li>● Total XL &amp; #'s:</li><li>● Total XXL &amp; #'s:</li><li>● Total Amount Ordered:</li></ul>

## PRE-SEASON ORGANIZATIONAL CHART

### III. VARSITY HOME GAME JERSEYS

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # OF Varsity Home Jerseys:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

### IV. VARSITY HOME SHORTS

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of Varsity Home Shorts:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

## PRE-SEASON ORGANIZATIONAL CHART

### V. VARSITY AWAY GAME JERSEYS

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of Varsity Away Game Jerseys:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

### VI. VARSITY AWAY GAME SHORTS

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of Varsity Game Shorts:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

## PRE-SEASON ORGANIZATIONAL CHART

### VII. VARSITY SNAP PANTS

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of Varsity Snap Pants:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

### VIII. VARSITY SHOOTING SHIRTS

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of Varsity Shooting Shirts::
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>



PRE-SEASON ORGANIZATIONAL CHART

**IX. JUNIOR VARSITY HOME GAME JERSEYS**

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of JV Home Game Jerseys:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

**X. JUNIOR VARSITY HOME GAME SHORTS**

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of JV Home Game Shorts:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

PRE-SEASON ORGANIZATIONAL CHART

**XII. JUNIOR VARSITY HOME GAME SHORTS**

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of JV Home Game Shorts:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

**XIII. JUNIOR VARSITY AWAY GAME JERSEYS**

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of JV Away Game Jerseys:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

PRE-SEASON ORGANIZATIONAL CHART

**XIV. JUNIOR VARSITY AWAY GAME SHORTS**

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of JV Away Game Shorts:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

**XV. JUNIOR VARSITY SNAP PANTS**

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of JV Snap Pants:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

PRE-SEASON ORGANIZATIONAL CHART

**XVI. JUNIOR VARSITY SHOOTING SHIRTS**

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of JV Shooting Shirts:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

**XVII. FRESHMAN HOME GAME JERSEYS**

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of Frosh Home Game Jerseys:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

PRE-SEASON ORGANIZATIONAL CHART

**XIX. FRESHMAN HOME GAME SHORTS**

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of Frosh Home Game Shorts:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

**XX. FRESHMAN AWAY GAME JERSEYS**

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of Frosh Away Game Jerseys:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

PRE-SEASON ORGANIZATIONAL CHART

**XXI. FRESHMAN AWAY GAME SHORTS**

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of Frosh Away Game Shorts:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

**XXII. FRESHMAN SNAP PANTS**

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of Frosh Snap Pants:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

PRE-SEASON ORGANIZATIONAL CHART

**XXIII. FRESHMAN SHOOTING SHIRTS**

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of Frosh Shooting Shirts:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

**XXIV. TRAVEL SUITS**

1.	S #'S:
2.	Total # of S:
3.	M #'S:
4.	Total # of M:
5.	L #'S:
6.	Total # of L:
7.	XL #'s:
8.	Total # of XL:
9.	XXL #'s:
10.	Total # of XXL:
11.	TOTAL # of Travel Suits:
12.	NEED TO ORDER: <ul style="list-style-type: none"> <li>● Total Smalls &amp; #'s:</li> <li>● Total Mediums &amp; #'s:</li> <li>● Total Large &amp; #'s:</li> <li>● Total XL &amp; #'s:</li> <li>● Total XXL &amp; #'s:</li> <li>● Total Amount Ordered:</li> </ul>

PRE-SEASON ORGANIZATIONAL CHART

**XXV. TRAVEL BAGS/BACKPACKS**

Bag #'s:	
Total # of Bags:	
Backpack #'s:	
Total # of Backpacks:	

**XXVI. BASKETBALLS**

Total # of Game Balls:	
Total # of Practice Balls:	
Total # of Camp Balls:	
Need to Order:	

**XXVII. SCOREBOOKS**

Team	Number of Scorebooks
Varsity:	
JV:	
Frosh:	
Youth Teams:	
Extra	

**XXIX. EMERGENCY/TRAVEL BAG CHECKLIST**

	Item	Have	Need
1.	Extra Varsity H Jersey		
2.	Extra Varsity A Jersey		
3.	Extra Varsity H Short		
4.	Extra Varsity A Short		
5.	Extra JV H Jersey		
6.	Extra JV A Jersey		
7.	Extra JV H Short		
8.	Extra JV A Short		
9.	Extra Frosh H Jersey		
10.	Extra Frosh A Jersey		
11.	Extra Frosh H Short		
12.	Extra Frosh A Short		
13.	Extra Scorebook		
14.	Extra Extension Cord for iPad		
15.	Meds for Individual Players		
16.	Extra Shoestrings		
17.	Extra Markerboard		
18.	Players Travel Waivers		
19.	Players Medical Release Forms		
20.	Med Kit		
21.	Extra Towels		



PRE-SEASON ORGANIZATIONAL CHART

**XXX. VIDEO BAG**

	Item	Have	Need
1.	Game Recording Device (iPad)		
2.	Recording Tripod		
3.	Recording Device/iPad Charger		
4.	Recording Device/iPad Cover		
5.	Extension Cord		
6.			
7.			
8.			
9.			
10.			

**3. EQUIPMENT/GEAR ORDERING**

**A. Current Account Balances**

1.	Fundraising Account Balance:	
2.	Amount Athletic Department will Spend:	

**B. Equipment Order – ATHLETIC DIRECTOR ACCOUNT:**

	ITEM	AMT. ORDERED	MODEL #	COLOR	VENDOR	UNIT PRICE	TOTAL AMT
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							
15.							
16.							
17.							
18.							
19.							
20.							
21.	TOTALS						

PRE-SEASON ORGANIZATIONAL CHART

**C. Equipment Order – BOY’S BASKETBALL FUNDRAISING ACCOUNT:**

	ITEM	AMT. ORDERED	MODEL #	COLOR	VENDOR	UNIT PRICE	TOTAL AMT
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

**D. Coaching Staff Gear Sizes:**

	NAME	SHIRT SIZE	SHORTS SIZE
1.	Sheridan	3XL	3XL
2.	Brighton	L	L
3.	Conrad	L	L
4.	Schriner	2XL	2XL
5.	Ruple	XL	XL
6.	Maz	2XL	2XL
7.	Vaughan	L	L
8.	Morr		

**E. Coaching Staff Gear Order:**

	Polo Shirt	Pullover	Coaching Shorts	Misc:
1.	Sheridan			
2.	Brighton			
3.	Conrad			
4.	Schriner			
5.	Ruple			
6.	Maz			
7.	Vaughan			
8.	Morr			
9.	Hange			
10.	Helminiak			
11.				
12.				
13.				
12.		Total Ordered:	Total Ordered:	Total Ordered:
13.		Total Cost:	Total Cost:	Total Cost
14.				Total Cost:

PRE-SEASON ORGANIZATIONAL CHART

**F. Polo Shirt Info:**

	Vendor	Model #	Color	Embroidery Color	Embroidery Logo	Cost
1.						S-XL: 3XL:

**G. Pullover Info:**

	Vendor	Model #	Color	Embroidery Color	Embroidery Logo	Cost
1.						S-XL: 3XL:

**H. Coaching Shorts Info:**

	Vendor	Model #	Color	Embroidery Color	Embroidery Logo	Cost
1.						S-XL: 3XL:

**I. Misc. Order:**

	Vendor	Model #	Color	Embroidery Color	Embroidery Logo	Cost
1.						S-XL: 3XL:

PRE-SEASON ORGANIZATIONAL CHART

**4. TEAM LOGISTICS**

A. # of practices until our first scrimmage: \_\_\_\_\_. # of practices until our first game: \_\_\_\_\_.

B. Best team in our league: \_\_\_\_\_ Best Non-League Team: \_\_\_\_\_

C. Best team in our Sectional: \_\_\_\_\_

**C. How do we play in order to beat the best team in our Sectional?**

OFFENSE	DEFENSE
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.
6.	6.
7.	7.
8.	8.
9.	9.
10.	10.

**D. Projected Starters, 2<sup>nd</sup> Five, & Swing Players:**

Starters	PG:	2:	3:	4:	5:
2 <sup>nd</sup> Five	PG:	2:	3:	4:	5:
Swingers	1:	2:	3:	4:	5:

**E. Team Non-Negotiables:**

NON-NEGOTIABLES
1.
2.
3.
4.
5.
6.

**F. Core Values:**

NON-NEGOTIABLES
1.
2.
3.
4.
5.
6.

PRE-SEASON ORGANIZATIONAL CHART

**5. TEAM & INDIVIDUAL MAN-TO-MAN DEFENSE**

**A. Defensive Weaknesses:**

	WEAKNESSES	HOW TO COMBAT
1.		
2.		
3.		
4.		
5.		
6.		

**B. Changes & Improvements that Need to be Made with our *Man-to-Man* Defensive System:**

1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

**C. Man-to-Man Defense Fundamentals Teaching Order & Drill List:**

Teaching Order	Drill #1	Drill #2	Drill #3	Drill #4	Drill #5	Drill #6
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

**D. Man-to-Man Defense Positional Breakdown Drills:**

	GUARDS	FORWARDS	POSTS
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

PRE-SEASON ORGANIZATIONAL CHART

**6. ZONE DEFENSE – TEAM & INDIVIDUAL:**

**A. Zone Defensive Weaknesses:**

	WEAKNESSES	HOW TO COMBAT
1.		
2.		
3.		
4.		
5.		
6.		

**B. Changes & Improvements that Need to be Made with our *ZONE* Defensive System(s):**

1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

**C. Zone Defense TEAM Teaching Progression:**

1.		11.	
2.		12.	
3.		13.	
4.		14.	
5.		15.	
6.		16.	
7.		17.	
8.		18.	
9.		19.	
10.		20.	

**D. Zone Defense Fundamentals Teaching Order & Drill List:**

Teaching Order	Drill #1	Drill #2	Drill #3	Drill #4	Drill #5	Drill #6
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

PRE-SEASON ORGANIZATIONAL CHART

**E. Zone Defense Positional Breakdown Drills:**

	GUARDS	FORWARDS	POSTS
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

PRE-SEASON ORGANIZATIONAL CHART

**7. MAN-TO-MAN TEAM OFFENSE**

**A. Offensive Weaknesses:**

	WEAKNESSES	HOW TO COMBAT
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

**B. Offensive Changes that Need to Be Made – Due to Personnel (1/2 Ct., Press O’, Dead Ball)**

	Man-to-Man	Zone
1.		J.
2.		J.
3.		J.
4.		J.
5.		J.
6.		J.
7.		J.
8.		J.
9.		9.
10.		10.
11.		11.
12.		12.
13.		12.
14.		14.
15.		15.
16.		16.
17.		17.
18.		18.
19.		19.
20.		20.

**C. What needs to Be Drilled EVERYDAY:**

	GUARDS		POSTS
1.		1.	
2.		2.	
3.		3.	
4.		4.	
5.		5.	
6.		6.	



PRE-SEASON ORGANIZATIONAL CHART

**D. Offensive Fundamentals Teaching Order:**

1.	Fundamental: <ul style="list-style-type: none"><li>● Drill:</li><li>● Drill:</li><li>● Drill:</li></ul>
2.	Fundamental: <ul style="list-style-type: none"><li>● Drill:</li><li>● Drill:</li><li>Drill:</li></ul>
3.	Fundamental: <ul style="list-style-type: none"><li>● Drill:</li><li>● Drill:</li><li>● Drill:</li></ul>
4.	Fundamental: <ul style="list-style-type: none"><li>● Drill:</li><li>● Drill:</li><li>● Drill:</li></ul>
5.	Fundamental: <ul style="list-style-type: none"><li>● Drill:</li><li>● Drill:</li><li>● Drill:</li></ul>
6.	Fundamental: <ul style="list-style-type: none"><li>● Drill:</li><li>● Drill:</li><li>● Drill:</li></ul>
7.	Fundamental: <ul style="list-style-type: none"><li>● Drill:</li><li>● Drill:</li><li>● Drill:</li></ul>
8.	Fundamental: <ul style="list-style-type: none"><li>● Drill:</li><li>● Drill:</li><li>● Drill:</li></ul>
9.	Fundamental: <ul style="list-style-type: none"><li>● Drill:</li><li>● Drill:</li><li>● Drill:</li></ul>
10.	Fundamental: <ul style="list-style-type: none"><li>● Drill:</li><li>● Drill:</li><li>● Drill:</li></ul>

PRE-SEASON ORGANIZATIONAL CHART

**E. Offensive Breakdown Drilling Progression:**

1.		7.	
2.		8.	
3.		9.	
4.		10.	
5.		11.	
6.		12.	

**F. Positional Breakdown Drilling Progression:**

	POSTS	GUARDS
1.		1.
2.		2.
3.		3.
4.		4.
5.		5.
6.		6.
7.		7.
8.		8.
9.		9.
10.		10.

**G. Team Offensive Actions Teaching Order:**

1.		7.	
2.		8.	
3.		9.	
4.		10.	
5.		11.	
6.		12.	



PRE-SEASON ORGANIZATIONAL CHART

**I. Team Offense Man-to-Man Teaching Progression:**

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
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37	
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39	
40	
41	

PRE-SEASON ORGANIZATIONAL CHART

**J. First 10 Sets Teaching Progression:**

1		6	
2		7	
3		8	
4		9	
5		10	

**K. Delay Game & End of Quarter Offense Teaching Progression:**

	DELAY GAME	END OF QUARTER CONTROL
1.		
2.		
3.		
4.		
5.		

**K. BLOB Plays v. Man-to-Man Defense Teaching Progression:**

1.		9.	
2.		10.	
3.		11.	
4.		12.	
5.		13.	
6.		14.	
7.		15.	
8.		16.	

**L. SLOB Plays v. Man-to-Man Defense Teaching Progression:**

1.		7.	
2.		8.	
3.		9.	
4.		10.	
5.		11.	
6.		12.	

PRE-SEASON ORGANIZATIONAL CHART

**6. ZONE OFFENSE**

**A. Zone Motion/Continuity Offense(s) v. *even-front* ZONE defenses that highlight our strengths & hide our weaknesses:**

1.	
2.	
3.	
4.	
5.	
6.	

**B. What sets will allocate inside scoring v. *even-front* ZONE defenses?**

1.		7.	
2.		6.	
3.		7.	
4.		8.	
5.		9.	
6.		10.	

**C. What sets will allocate perimeter scoring v. *even-front* ZONE defenses?**

	Sets		Sets
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

**D. What sets will allocate driving (getting to FT line) Scoring opportunities v. *even-front* ZONE defenses?**

	Sets		Sets
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

**E. Zone Motion/Continuity Offense(s) v. *odd-front* ZONE defenses that highlight our strengths & hide our weaknesses:**

1.	
2.	
3.	
4.	
5.	
6.	

PRE-SEASON ORGANIZATIONAL CHART

F. What sets will allocate inside scoring & v. *odd-front ZONE* defenses?

	Sets		Sets
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

G. What sets will allocate perimeter scoring v. *odd-front ZONE* defenses?

	Sets		Sets
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

H. What sets will allocate driving (getting to FT line) Scoring opportunities v. *odd-front ZONE* defenses?

	Sets		Sets
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

I. Zone Half-Court Offense & Set Play Teaching Order:

	EVEN. FRONT ZONE	ODD FRONT ZONE	HALF COURT TRAP
1.		1.	1.
2.		2.	2.
3.		3.	3.
4.		4.	4.
5.		5.	5.
6.		6.	6.
7.		7.	7.
8.		8.	8.
9.		9.	9.
10.		10.	10.
11.		11.	11.
12.		12.	12.
13.		13.	13.
14.		14.	14.
15.		15.	15.
16.		16.	16.
17.		17.	17.
18.		18.	18.
19.		19.	19.
20.		20.	20.

PRE-SEASON ORGANIZATIONAL CHART

**J. BLOB plays v. Zone Defense Teaching Order:**

	BLOB PLAYS		BLOB PLAYS
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

**K. SLOB plays v. Zone Defense Teaching Order:**

	SLOB PLAYS		SLOB PLAYS
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

**L. Offenses vs. Junk Defenses Teaching Order:**

	Odd Front		Even Front
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	



PRE-SEASON ORGANIZATIONAL CHART

**7. PRESS OFFENSE**

**A. Press offense v. Half Court Zone Trap Teaching Order:**

	Odd Front		Even Front
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

**B. Full Court Press Offense v. Zone Presses Teaching Order:**

	Odd Front		Even Front
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

**C. Full Court Press Offense v. Man-to-Man Presses Teaching Order:**

	Run the Baseline		Static
1.		1.	
2.		2.	
3.		3.	
4.		4.	

PRE-SEASON ORGANIZATIONAL CHART

**8. SPECIAL SITUATIONS – GAME WINNERS**

	Tip-Off Play	1.	2.	3.	4.
1	BLOB v Man Need TWO:	1.	2.	3.	4.
2	BLOB v Man Need THREE:	1.	2.	3.	
3	BLOB v. Z Need 2:	1.	2.	3.	4.
4	BLOB v. Z Need 3:	1.	2.	3.	4.
5	Deep SLOB v. M2M D'	1.	2.	3.	4.
6	Deep SLOB v. Zone D'	1.	2.	3.	4.
7	Short SLOB v. M2M D' Need 2:	1.	2.	3.	4.
8	Short SLOB v. Man Need 3:	1.	2.	3.	5.
9	Deep Corner BLOB/SLOB v. M2M	For 2 Pts:	For 3 Pts:	Get ball in to best FT Shooter:	Safe:
10	Full Ct. Need 2 v. M2M:	1. :05+	2. :04 or Less:	3 :02 or Less:	4.
11	Full Ct. Need 3 v. M2M:	1. :05+	2. :04 or Less:	3. :02 or Less:	4.
12	Full Ct. Safe Inbounds w/ Lead	1.			
13	Half Ct. Need 2 v. M2M:	1.	2.	3.	4.
14	Half Ct. Need 3 v. M2M:	1.	2.	3.	4.
15	Free Throw Sit – Down 2 pts:	1.	2.	3.	4.
16	Free Throw Sit – down 3 or 4 pts.:	1.	2.	3.	4.
17	ATO v. M2M	1.	2.	3.	4.
18	ATO v. Team that switch D's out of time outs:	1.	2.	3.	4.

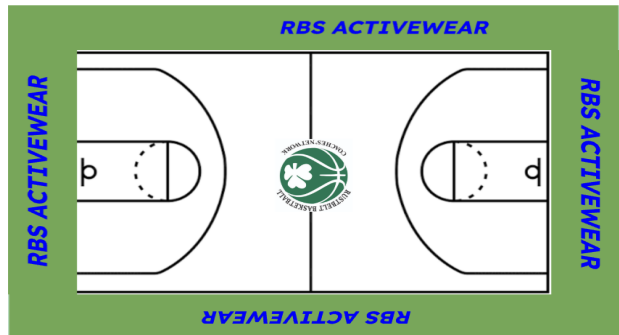
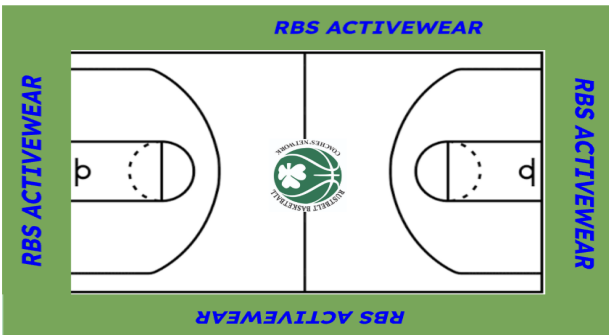
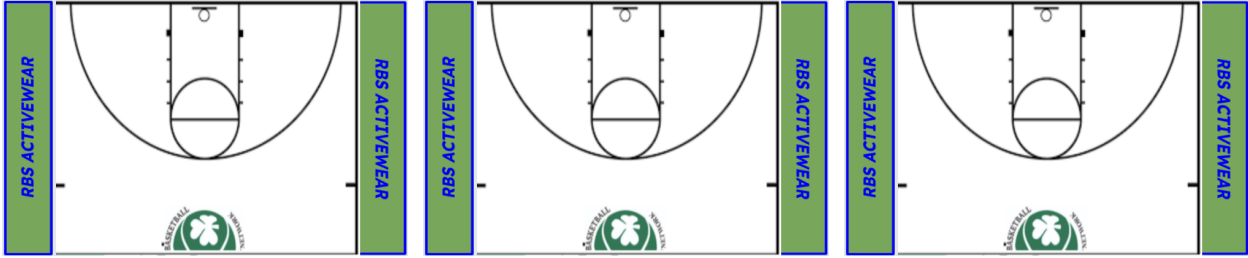
### PRE-SEASON ORGANIZATIONAL CHART

PRACTICE PLAN # \_\_\_\_\_

Date:	Time:	Location:	Practices until Next Game:
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PRE-PRACTICE ANNOUNCEMENTS	DEFENSE P.O.E.	OFFENSE P.O.E.


## PRE-SEASON ORGANIZATIONAL CHART



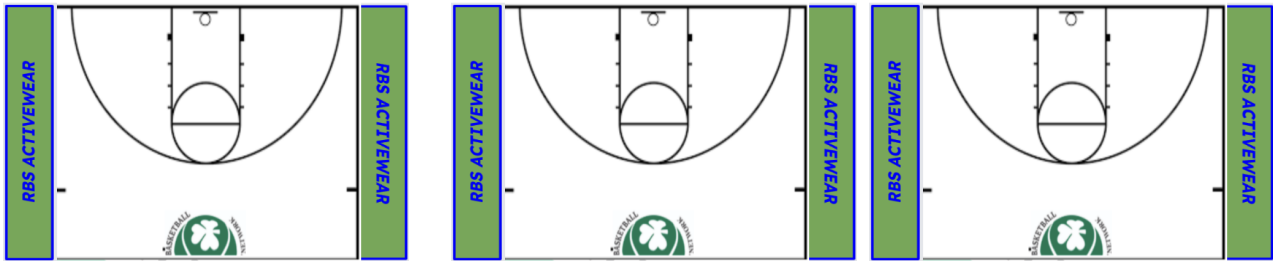
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				Practice Time: Bus Time: Announcements:

### NOTES FOR TOMORROW'S PRACTICE

OFFENSE	DEFENSE
---------	---------

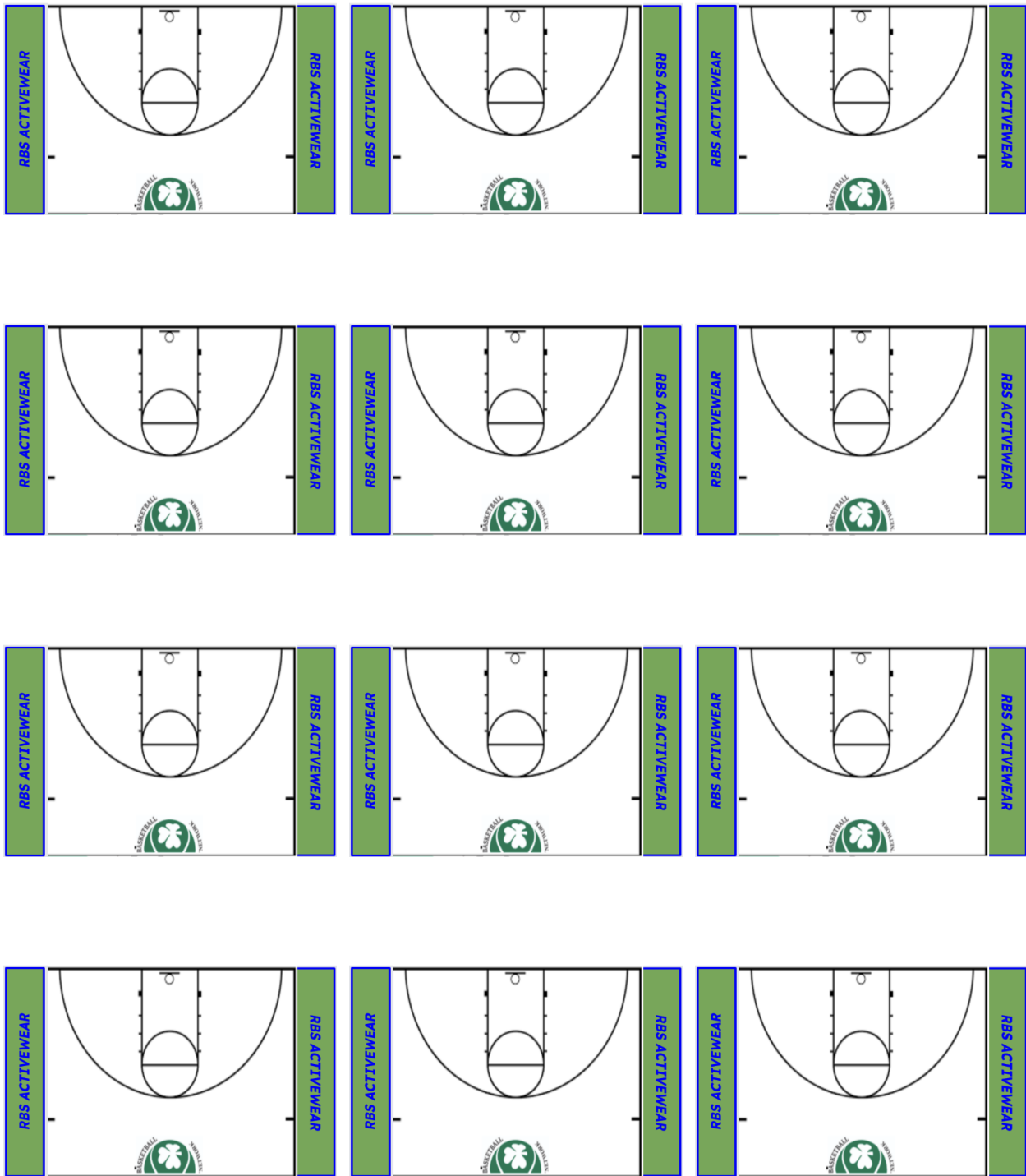
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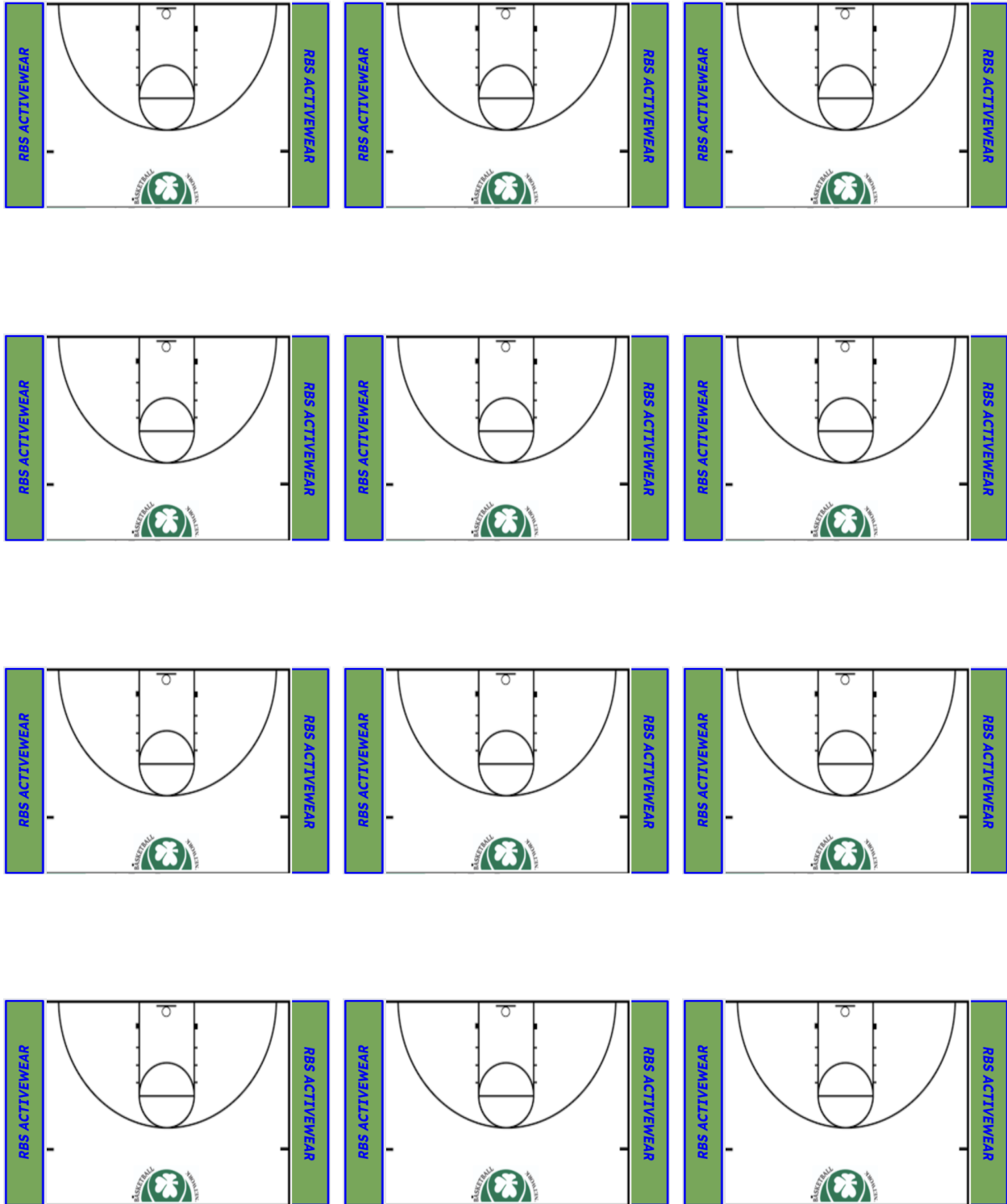
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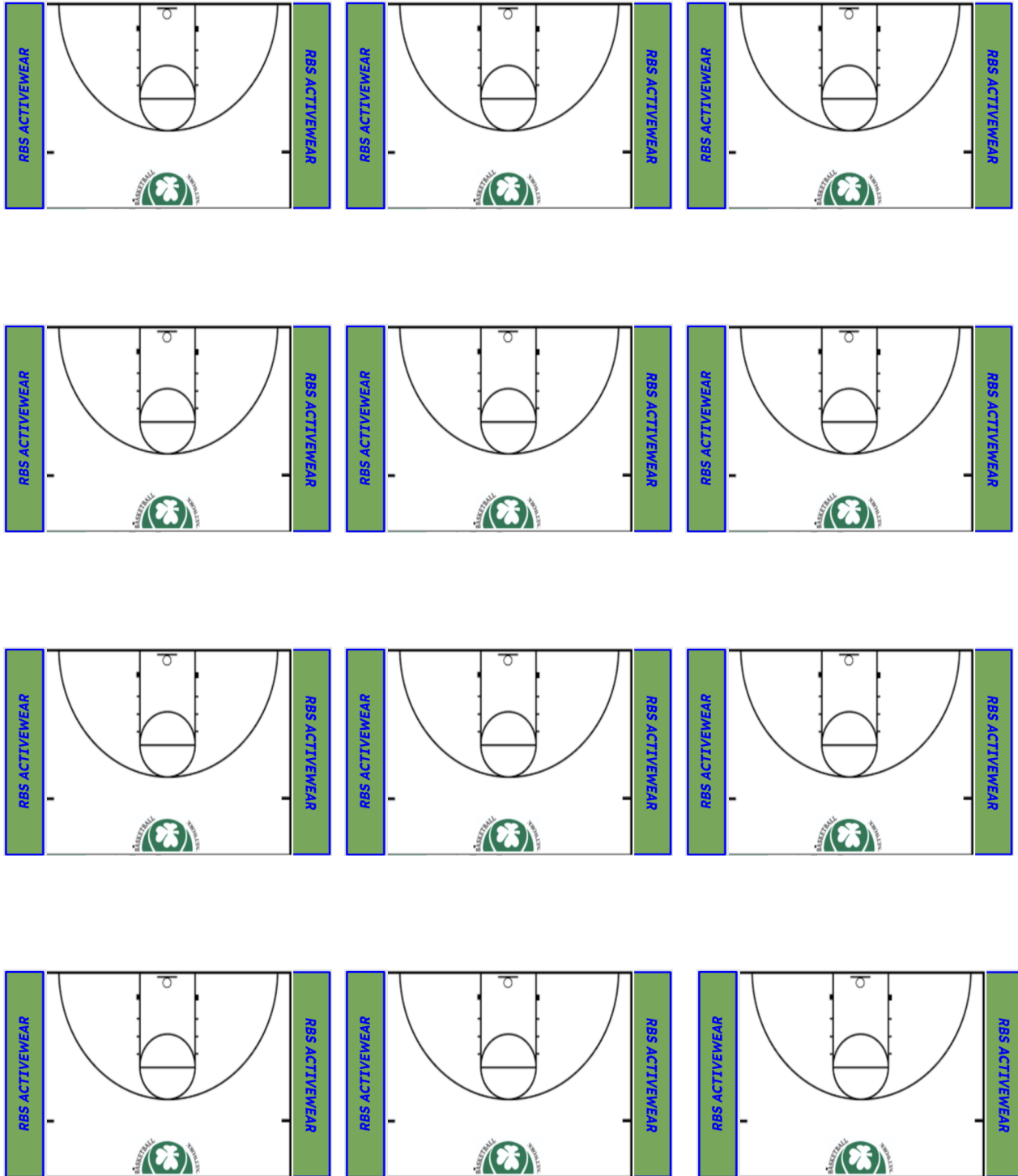
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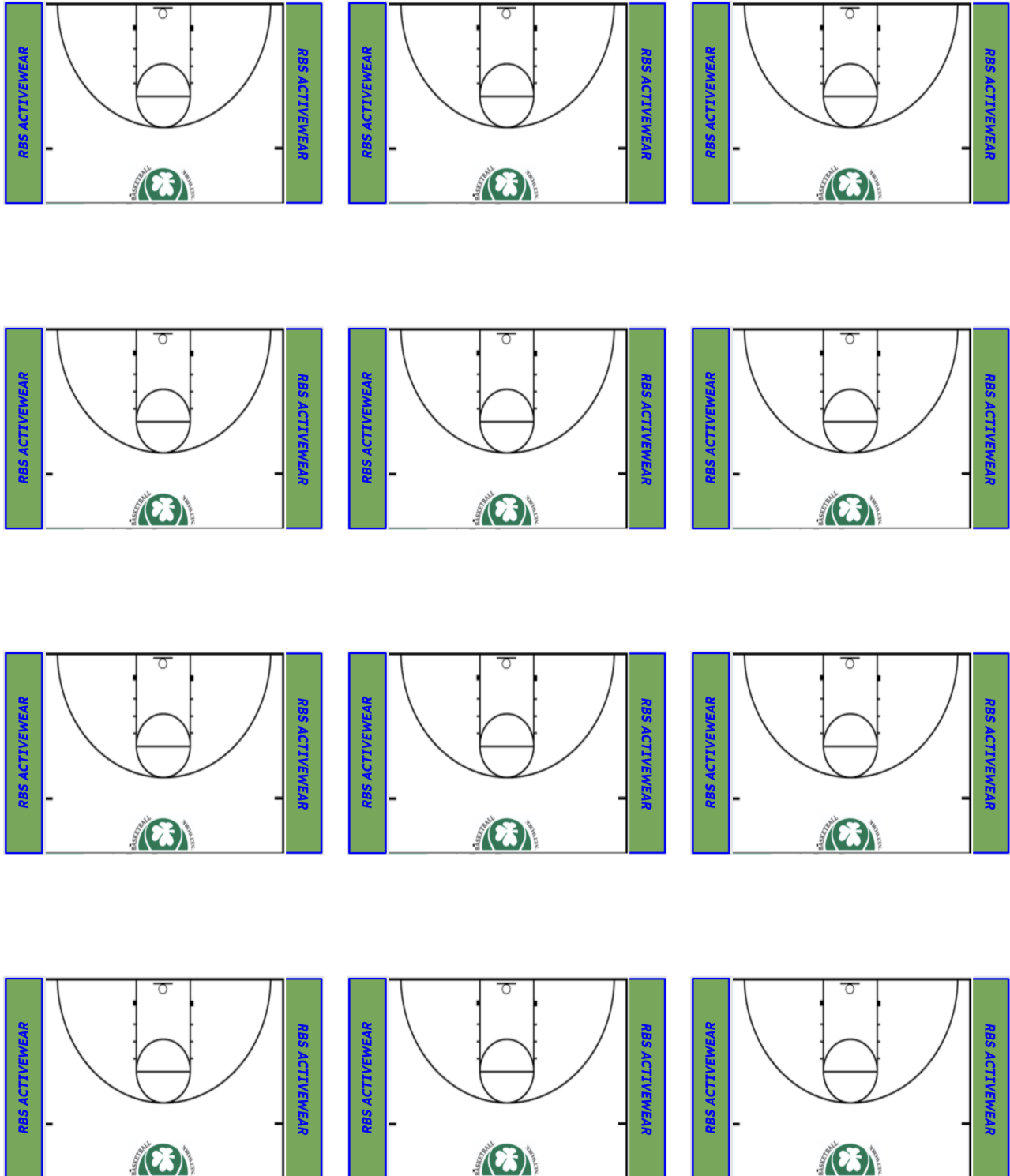
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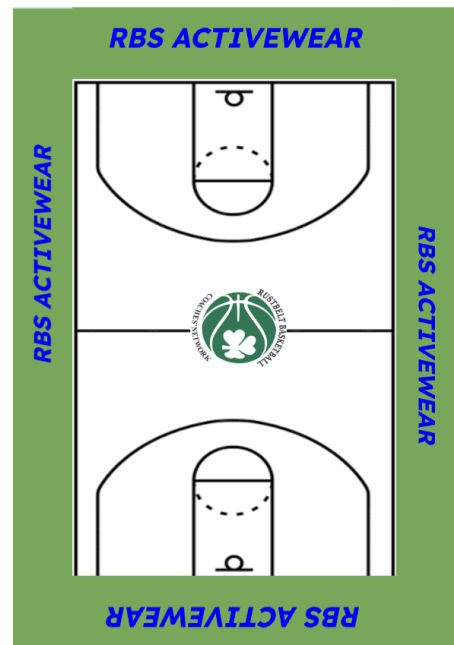
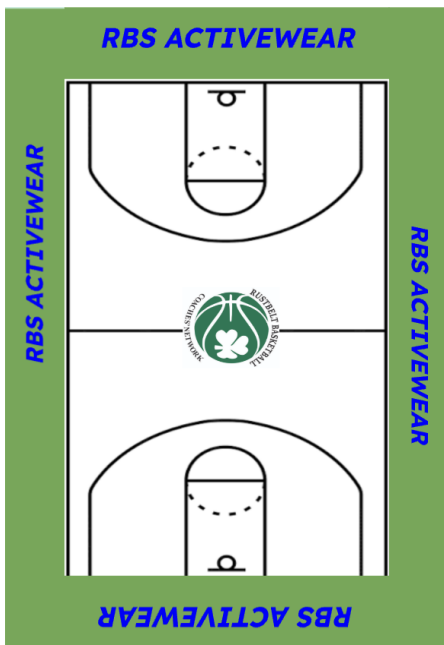
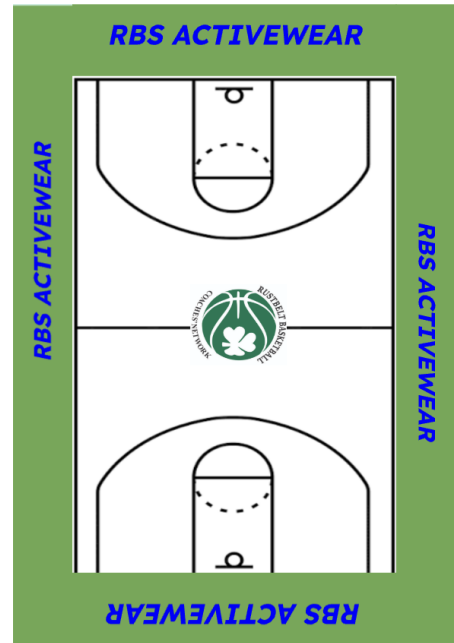
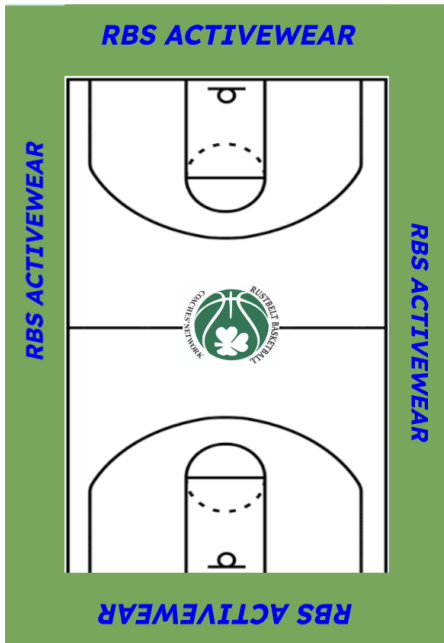
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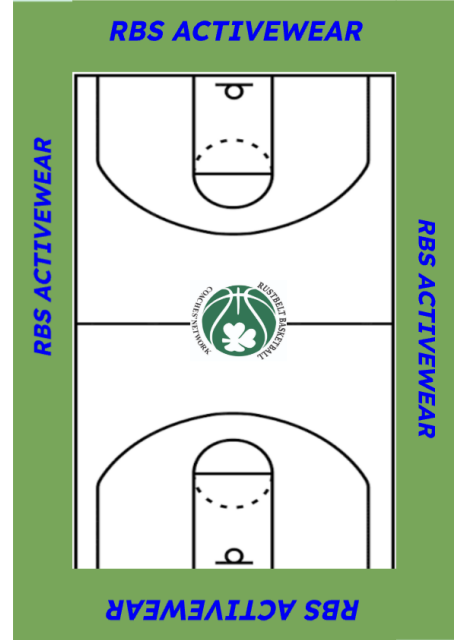
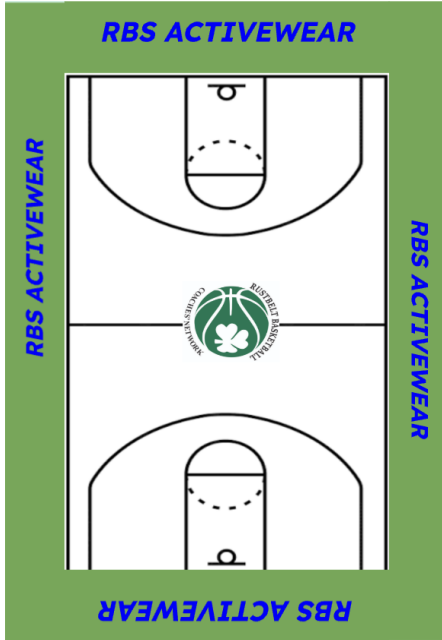
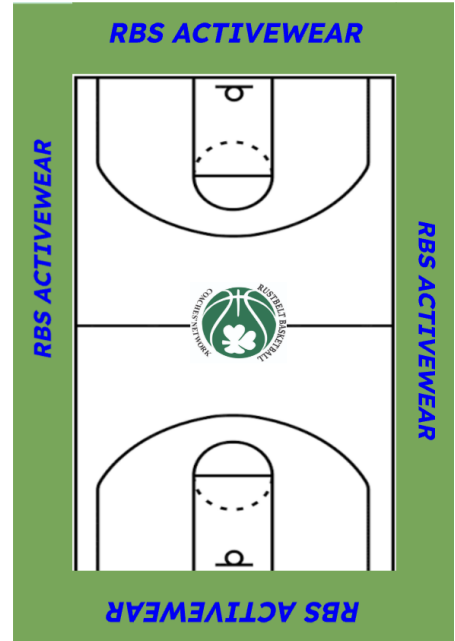
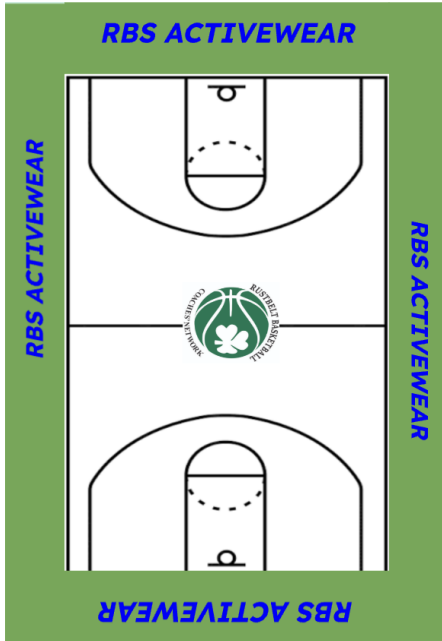
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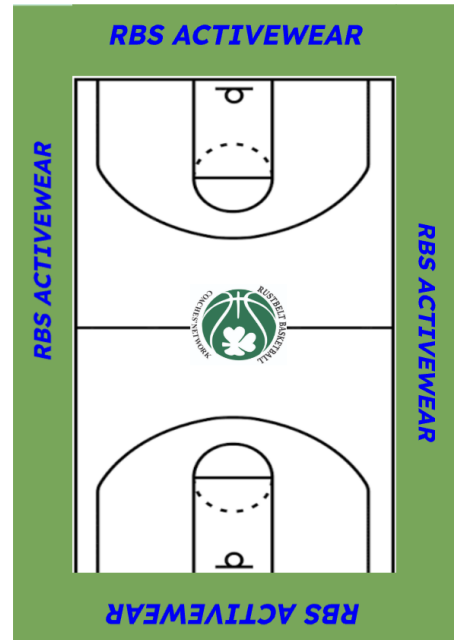
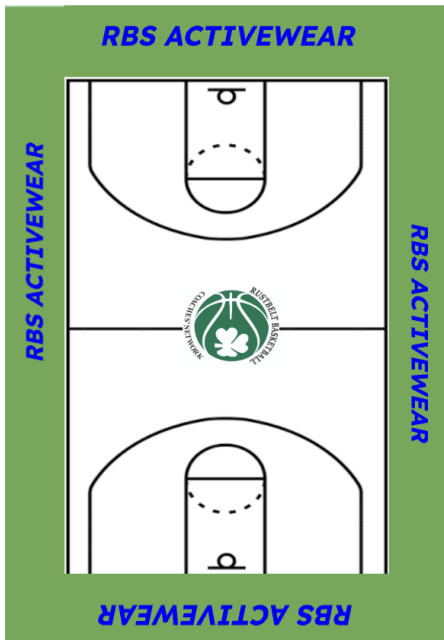
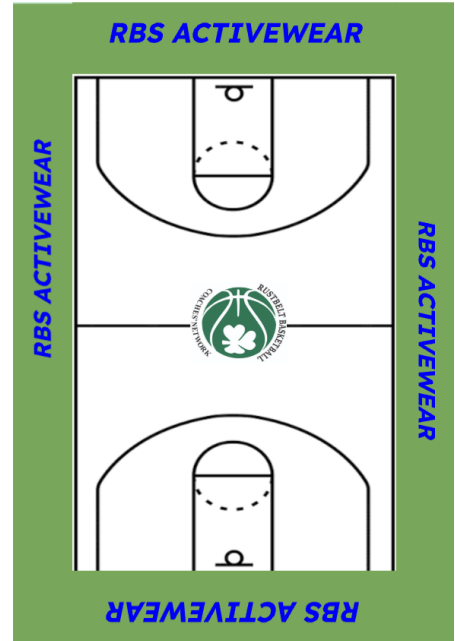
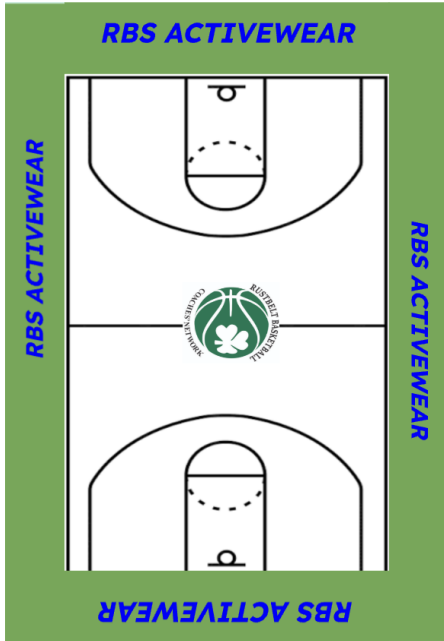
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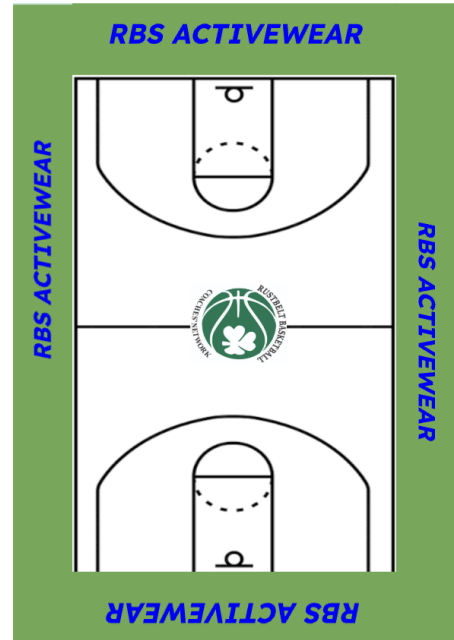
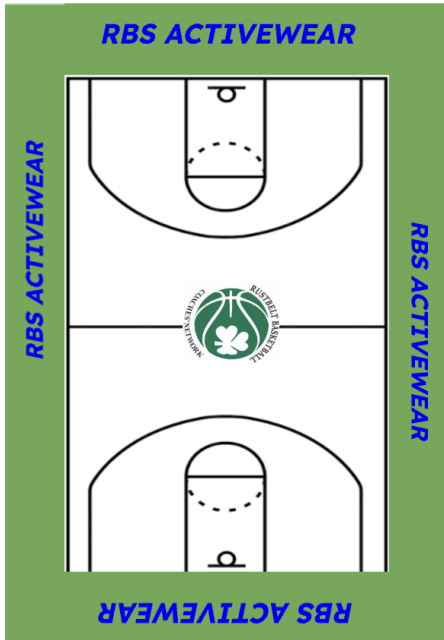
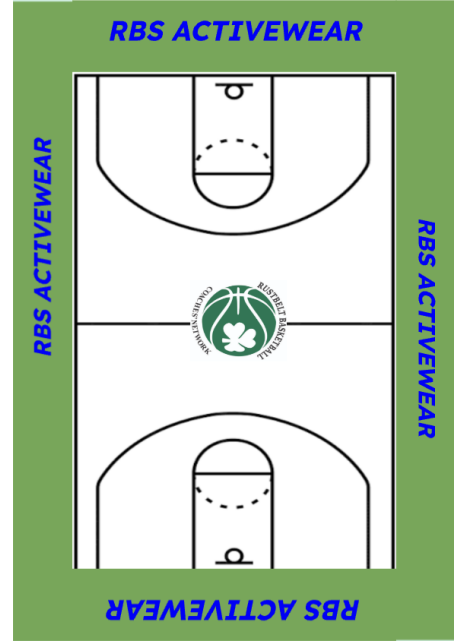
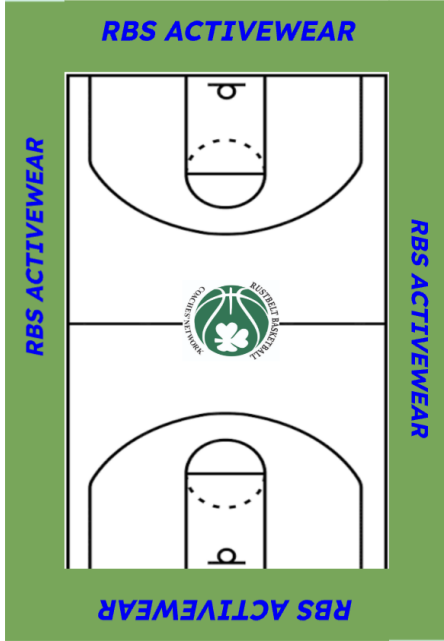
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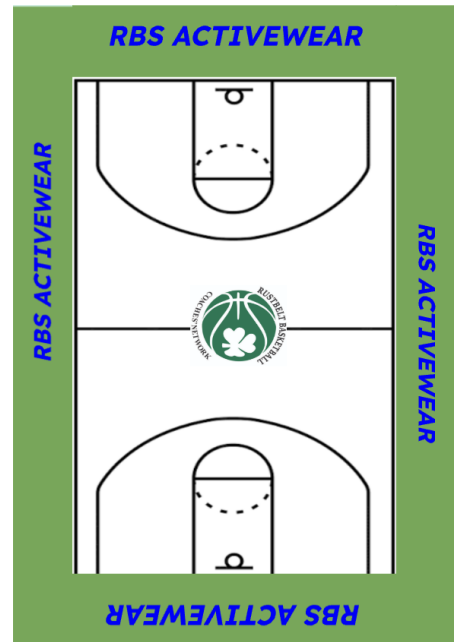
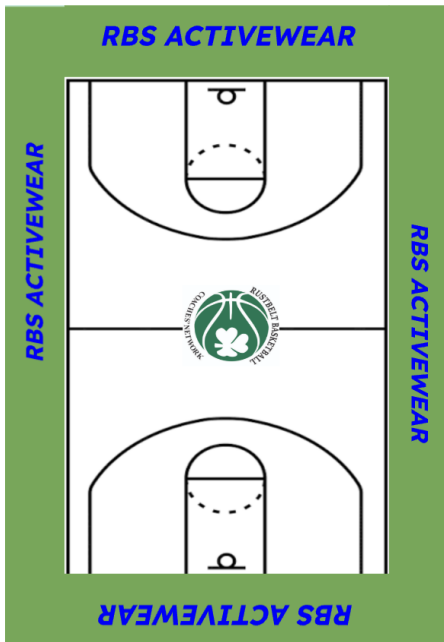
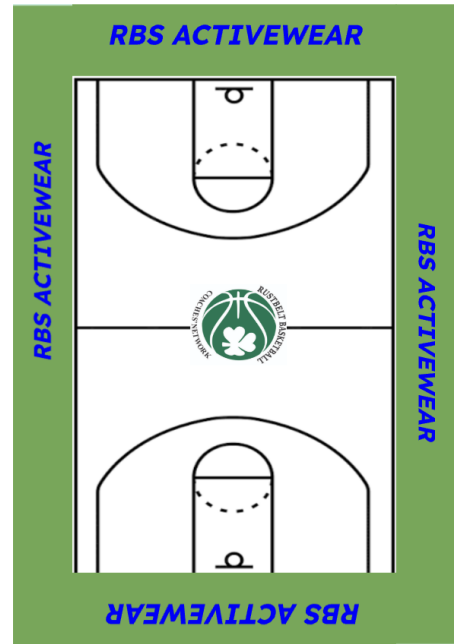
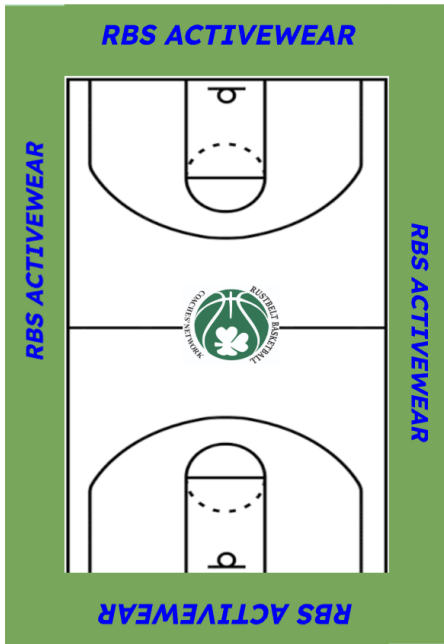
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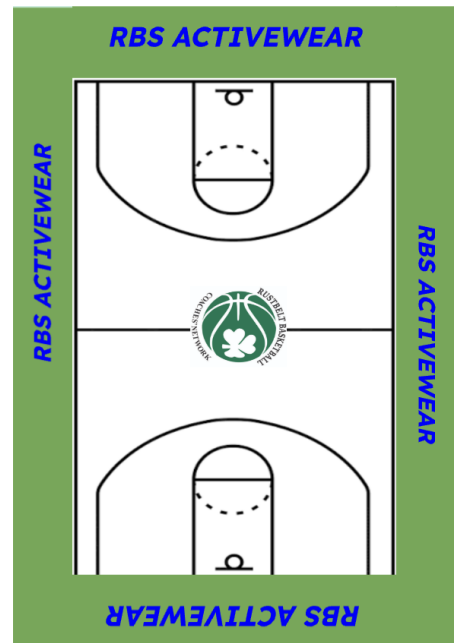
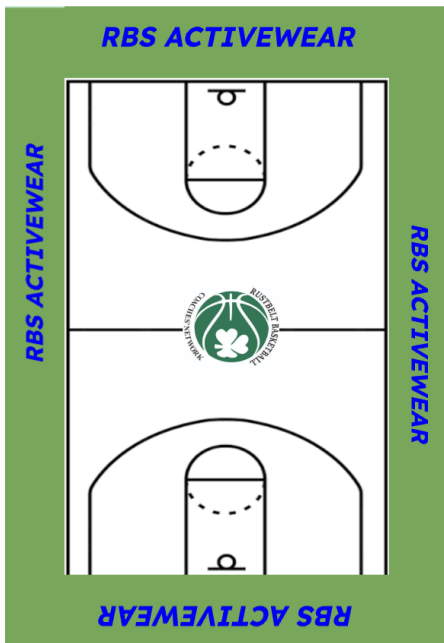
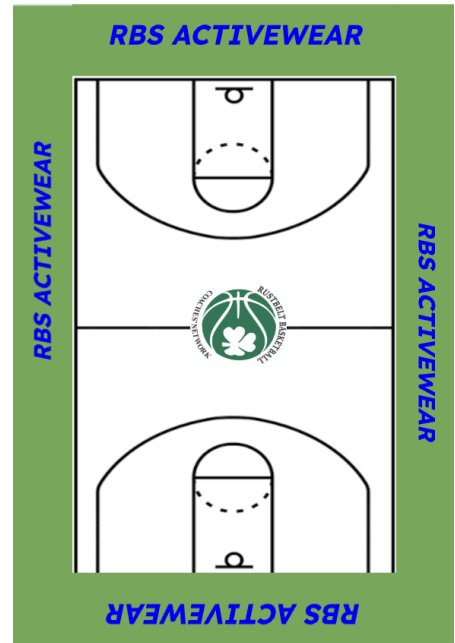
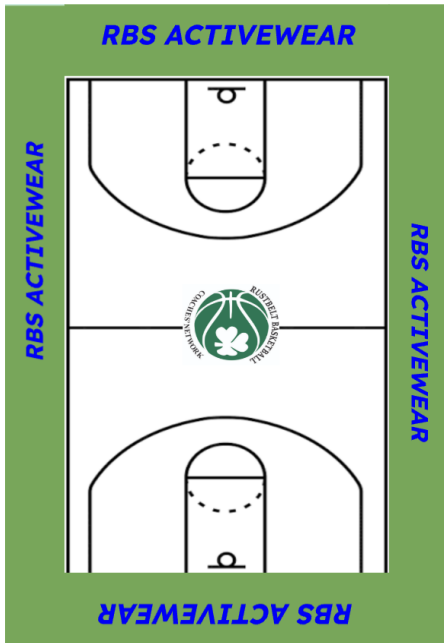
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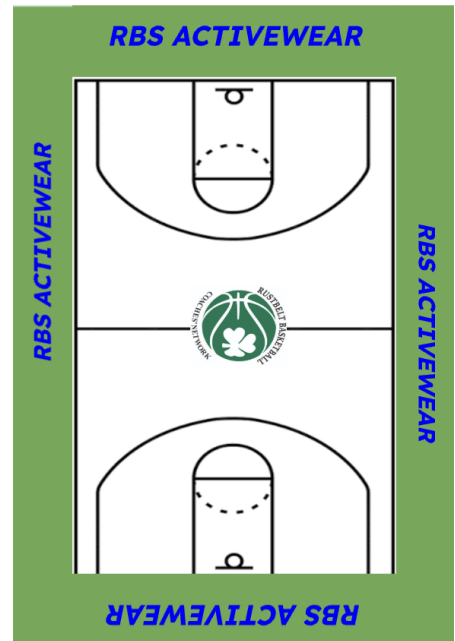
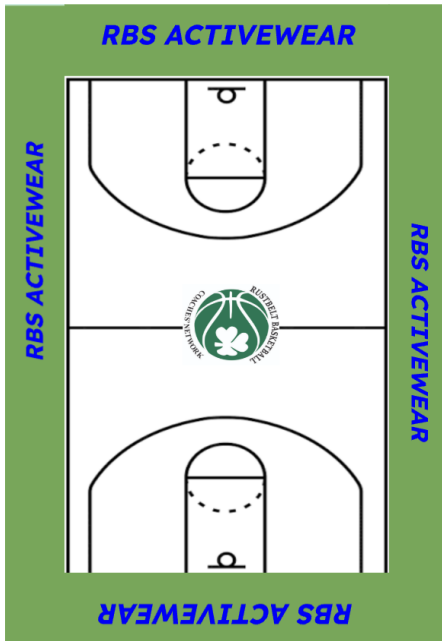
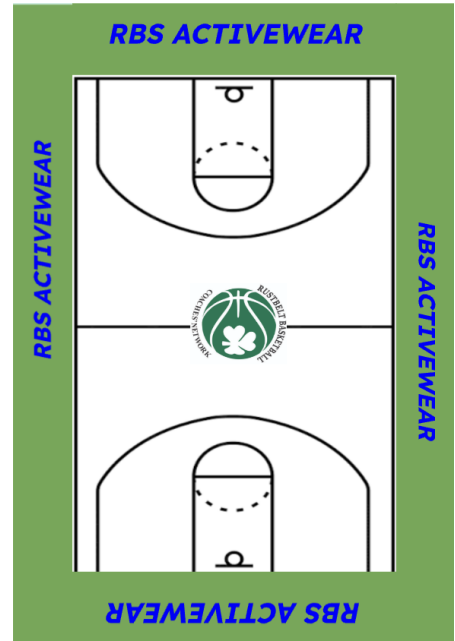
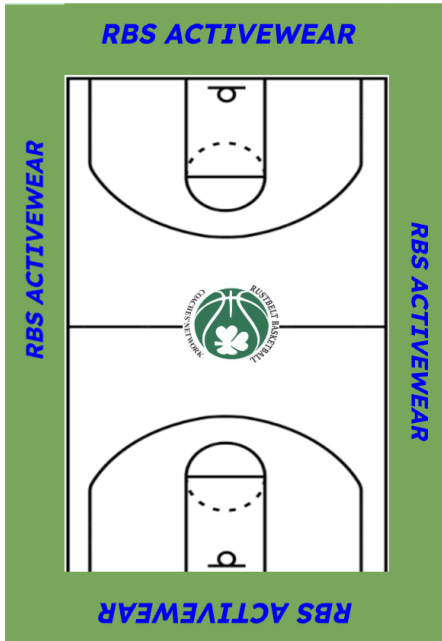
# PRE-SEASON ORGANIZATIONAL CHART

Topic: \_\_\_\_\_



# PRE-SEASON ORGANIZATIONAL CHART

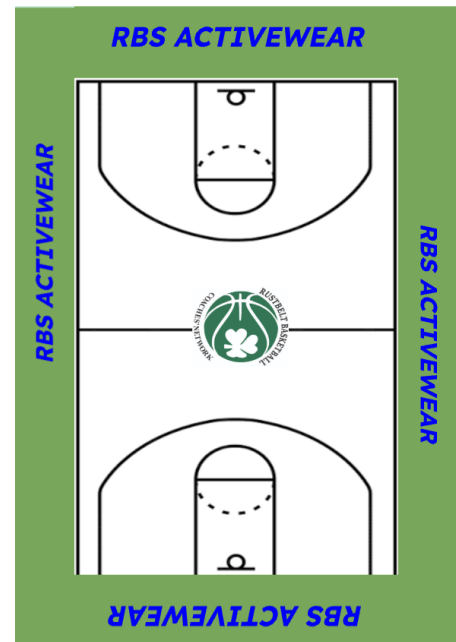
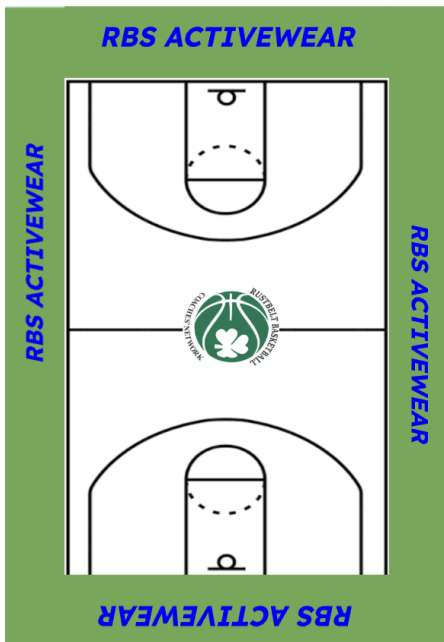
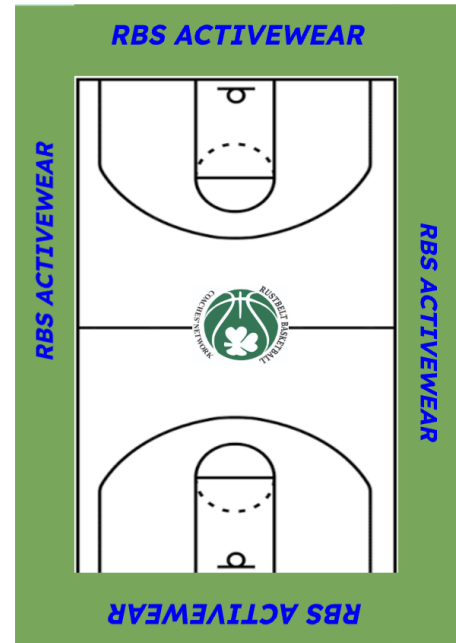
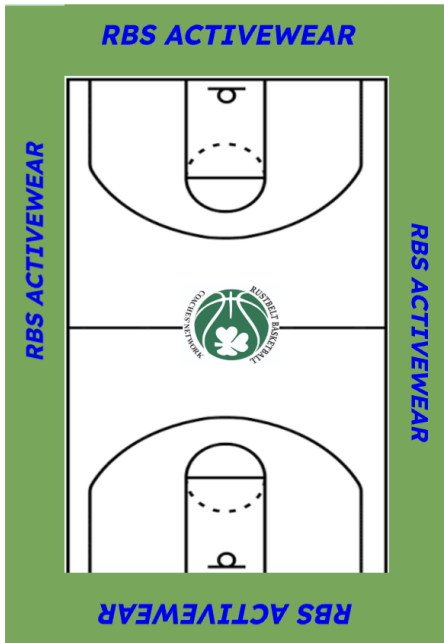
Topic: \_\_\_\_\_





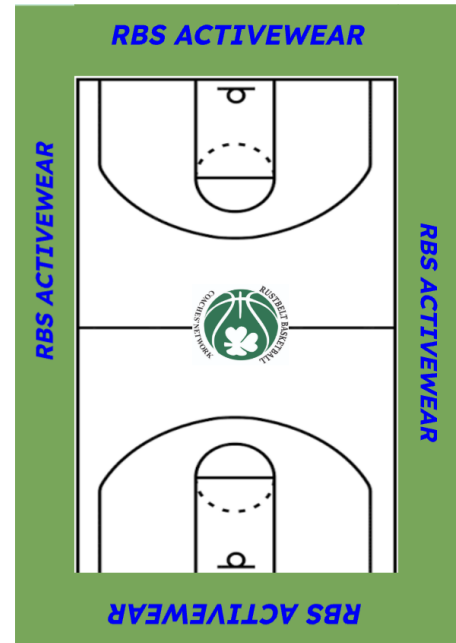
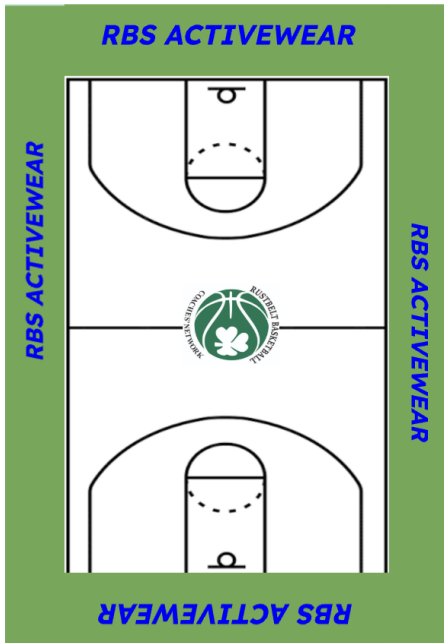
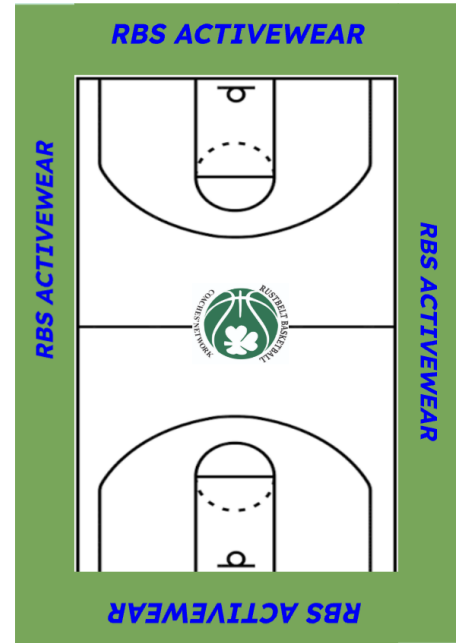
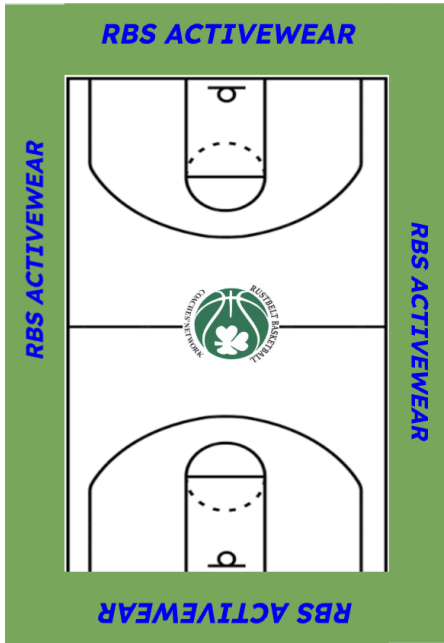
# PRE-SEASON ORGANIZATIONAL CHART

Topic: \_\_\_\_\_



# PRE-SEASON ORGANIZATIONAL CHART

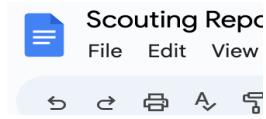
Topic: \_\_\_\_\_



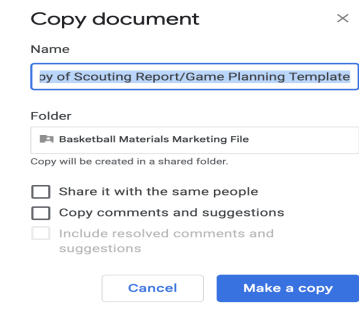
# PRE-SEASON ORGANIZATIONAL CHART

## EDITING INSTRUCTIONS - GOOGLE DOCS

1. This template was created using Google Docs. It can easily be edited.
2. Upon opening this document, find the “File” icon on the top, left-side of your screen & click on it.



- a. A screenshot of the Google Docs 'File' menu for a document titled 'Scouting Report/'. The 'Make a copy' option is highlighted in blue. Other options include 'New', 'Open', and 'Make a copy'.
3. Find “Make a Copy,” and click on it.
4. You will see the below window appear & move your cursor to horizontal rectangle under “Name,” & rename your copied doc. Next, click on the blue rectangle that reads “Make a Copy.”



5. The tab to the right of your original document will be an exact copy of your original document. Click on said tab, to the right of your original doc. You will now be able to edit your document as you see fit.
6. If you have any questions, email, text, or call Derek Sheridan. I will be teaching during the school day, & will respond as soon as my last class ends.
  - a. Derek Sheridan Contact Info:
    - i. Email: [derek.sheridan44@gmail.com](mailto:derek.sheridan44@gmail.com)
    - ii. Cell: 740-572-6733

## EXPLANATION

My staff & I used this document to plan for our preseason & regular season. We would meet once a week during the summer & then twice a week during the first 4 weeks of the school year. I would delegate duties to my staff & by using the same document we felt it kept us on-the-same page and assisted us in being organized.

Change the metrics to suit your program's needs. We hope you find this document as useful as we did.